

**Yarmouth Water District  
Board of Trustees Meeting Minutes  
August 10, 2022 Tuesday @ 6:00 p.m.  
Yarmouth Water District Office  
181 Sligo Rd, Yarmouth, ME**

**Roll Call:**

*Present:* Irving Felker, Jr, Chairman, Thomas Brennan, Stephen Gorden via zoom, Andrew Walsh, Gib Parrish

*Absent:*

*Quorum present?* Yes

*Others Present:* Eric Gagnon, Superintendent, Tim Herrick, Assistant Superintendent, Emily Thomas, Recording Secretary

**Proceedings:**

- *Meeting called to order at 6:04 pm by Irving Felker.*
- *On a motion by Andrew Walsh and seconded by Thomas Brennan, it was VOTED: To approve the July 13th, 2022 meeting minutes as written. (5-0)*

**Treasurer's Report**

July Financials

<u>Institution</u>	<u>Description</u>	<u>Amount</u>	<u>Maturity Date</u>
Cumberland County Federal Credit Union	Submarine Main Depreciation Fund	\$32,623.43	Savings Acct
People's United Bank	Standpipe Maintenance	\$70,795.35	Savings Acct
Cumberland County Federal Credit Union	Standpipe Maintenance, CD	\$811,112.40	CD 10/25/22
Bath Savings	Contingency Fund	\$162,018.12	Savings Acct
Cumberland County Federal Credit Union	Submarine Main Depreciation, CD	\$957,033.96	CD 10/25/22
People's United Bank	Water Resource Protection Fund	\$48,013.46	Savings Acct
Kennebec Savings Bank	2021 Bond Anticipation note for 2021 CIP	\$936,317.24	Savings Acct
Key Bank	Working Checking Account	\$1,203,002.69	Checking Acct
	Advance for Construction	\$199,234.21	

Available Balance \$1,003,768.48

Total Special Funds \$4,021,682.44

Supt Gagnon reported changes in the monthly contributions to savings accounts and interest on all accounts. On a motion by Andrew Walsh, seconded by Thomas Brennan it was VOTED: *To approve July Treasurer's Report as written to file for audit.* (5-0)

The July disbursements were discussed. On a motion by Andrew Walsh and seconded by Thomas Brennan it was VOTED: *To approve the July 2022 disbursements as written to file for audit.* (5-0)

### **Communications**

- Introduced Tim, Assistant Superintendent
- Supt Gagnon and Stephen Gorden met with Gray's Supt and talked about goals and long-term planning.

### **Old Business**

- Workshops: Currently scheduled on 8/18 at 1 pm, a workshop is scheduled for long-term planning. Potential items to include on the agenda were discussed. This is intending to start to develop a 50-year plan.
- PFAS: Three of four sources were tested the fourth one is offline and typically operates in the Fall. All of the test results were below the 20 parts per trillion limit with the state. Customer notification doesn't need to be done due to the results being below the limit, however, Supt Gagnon would still like to send out notifications. Details of the tests and notices were discussed.
- Sharp's Field in North Yarmouth: Supt Gagnon has been approached on entering an agreement on the land at Sharp's Field with the Town of North Yarmouth. The agreement is based on keeping the use of the field very limited and used as it has been in years past and allowing the District to be a stakeholder in the decision process. The board had a lot of questions and reservations which were discussed.

### **New Business**

- York St: Supt Gagnon suggested using some of the district's contingency and/or capital improvement fund to replace the existing water main as there will be some significant paving done this fall, it has had at least four repairs in the last 5 years, and it requires maintenance flushing every two weeks due to water quality issues. Supt Gagnon is looking to a couple of contractors to get it done this year and expects it should be a quick job. This would prevent the issue of it leaking again after they pave the road over it.
- Water Meters: Supt Gagnon mentioned that he will be getting a secondary meter manufacturer on board to help with the lack of metering inventory. This will allow the District to ramp up the meter change out and get an inventory of the customer service lines. Inventory orders and delays were discussed.

### **Operations**

- July 2022 Production Reports, Supt Gagnon reported 10 million gallons more have been pumped compared to July '21. Yarmouth has been consistently pumping over the safe yield. Though, there is no concern about pumping and aquifer capacity. We are not at the point of a water advisory for watering lawns. There was a major difference in rainfall with 3.2" in 2022 vs 9.5" in 2021.
- Current Work:

- Repairs
  - Tim has been focusing on service box repairs, valve repairs, and getting a lot of other misc. repairs were done utilizing the vacuum and dump trailer.
- Distribution Flushing, 100% complete, some misc hydrants to still do. North Yarmouth will be flushed in the fall once the usage starts to go down.
- Crossroad's Senior Neighborhood, the new water main is fully in service and some of the homes are close to being metered.

**Other**

At 8:17 p.m., on a motion by Gib Parrish, seconded by Thomas Brennan, it was VOTED: *To adjourn the regular monthly meeting. (5-0)*

Minutes submitted by:  
Emily Thomas, Recording Secretary

Minutes filed by:

Thomas Brennan, clerk

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