

**Yarmouth Water District
Board of Trustees Meeting Minutes
July 13, 2022, Tuesday @ 6:00 p.m.
Yarmouth Water District Office
181 Sligo Rd, Yarmouth, ME**

Roll Call:

Present: Irving Felker, Jr, Chairman, Thomas Brennan via zoom, Stephen Gorden (late), Andrew Walsh, Gib Parrish, and Chris Beyers for executive session.

Absent:

Quorum present? Yes

Others Present: Eric Gagnon, Superintendent, Emily Thomas, Recording Secretary

Proceedings:

- *Meeting called to order at 6:02 pm by Irving Felker.*
- *On a motion by Thomas Brennan and seconded by Irving Felker, it was VOTED: To approve the June 8th, 2022, meeting minutes as written. (3-0)*

Treasurer's Report

June Financials

<u>Institution</u>	<u>Description</u>	<u>Amount</u>	<u>Maturity Date</u>
Cumberland County Federal Credit Union	Submarine Main Depreciation Fund	\$29,323.86	Savings Acct
People's United Bank	Standpipe Maintenance	\$63,752.83	Savings Acct
Cumberland County Federal Credit Union	Standpipe Maintenance, CD	\$810,768.12	CD 10/25/22
Bath Savings	Contingency Fund	\$153,511.92	Savings Acct
Cumberland County Federal Credit Union	Submarine Main Depreciation, CD	\$956,627.74	CD 10/25/22
People's United Bank	Water Resource Protection Fund	\$45,513.09	Savings Acct
Kennebec Savings Bank	2021 Bond Anticipation note for 2021 CIP	\$938,033.29	Savings Acct
Key Bank	Working Checking Account	\$1,203,344.34	Checking Acct
	Advance for Construction	\$205,758.21	

Available Balance \$997,586.13

Total Special Funds \$3,995,116.98

Supt Gagnon reported changes in the monthly contributions to savings accounts and interest on all accounts.

On a motion by Thomas Brennan, seconded by Irving Felker it was VOTED: *To approve June 2022*

Treasurer's Report as written to file for audit. (4-0)

The June disbursements were discussed. On a motion by Andrew Walsh and seconded by Thomas Brennan it was VOTED: *To approve the June 2022 disbursements as written to file for audit.* (4-0)

Communications

- On Aug 18th the district will be meeting at Brickyard Hollow in Yarmouth for a celebration.

Old Business

- Solar Project:
 - At 6:22 p.m. on a motion by Andrew Walsh and seconded by Thomas Brennan it was VOTED: *To go into executive session under 1 M.R.S.A. SS 405(6)(C) to discuss use of real estate property.* (4-0)
 - At 7:16 p.m. on a motion by Andrew Walsh and seconded by Thomas Brennan it was VOTED: *To go adjourn the executive session and return to the regular meeting.* (5-0)
- Workshops: Highlights of different vendors from the workshops are being put together. Supt Gagnon was looking for a timeframe and goal from the board for the meter installation and RFP process. New meters were expected a few weeks ago but have been delayed for a while. Supt Gagnon is considering another type of meter that won't have the hang-ups on their inventory and delivery. Supt Gagnon suggested waiting a couple of years before really starting this project and after some discussion with the board, they agreed to consider the different options and discuss finalities later. They decided on August 18th at 1 p.m. for a workshop on "Long Term Planning" with Sept 21st planned for the "Long Term Planning 2" workshop.

New Business

- PFAS: Sampling for three of the four wells will be completed within the next few weeks. A&L Labs will be sending the samples out of state with a turnaround time of 2 weeks. The results of the samples are anticipated to come in before the next meeting. There was a discussion of what will need to be done regarding potential result scenarios.
- Sharp's Field in North Yarmouth: To Town of North Yarmouth has asked the District to be a third party to manage the use of the field. Andrew Walsh described some background information regarding the history of the field and the Town. The MSAD 51 school district was offered to be a third party, but they said they didn't want involvement with it. Supt Gagnon said that a letter of the agreement needs to be sent to the Board for their consideration and it will be presented at the August meeting.
- Staffing: Supt Gagnon talked about plans for the new employees, a new Operator, and Assistant Superintendent and the projects they're hoping to work on with them. There was an illness outbreak the week before, four of the operators were out ill, so staffing was limited for that week. Now everything is back to normal, and all the operators are back and healthy.

Operations

- June 2022 Production Reports, Supt Gagnon reported water use has been increasing. People are irrigating more. Comparing production of '21 to '22 there are 7 million gallons more for June in '21. There was 2.7" of rain in June of this year compared to under an inch the year before.
- Current Work:
 - Water Main Repairs
 - 40 Lafayette: Repaired a leak at the service valve and it went well. There was water getting into the basement, but it was caught early.
 - Distribution Flushing: Yarmouth is 100% complete but there are still some areas in North Yarmouth to complete.
 - Crossroad's Senior Neighborhood: There's a new housing development between Routes 115 and 9 in North Yarmouth. The construction has been going fast, and the water main is being installed as of last Thursday. They have connected to existing water mains on both Routes which will create a loop. There are 13 additional water services. All the buildings will be pumped to the community septic. Everything should be in service by the end of next week.

Other

- The District received one of their replacement trucks that were bid out earlier this year.

At 7:50 p.m., on a motion by Stephen Gorden, seconded by Andrew Walsh, it was VOTED: *To adjourn the regular monthly meeting. (5-0)*

Minutes submitted by:
Emily Thomas, Recording Secretary

Minutes filed by:

Thomas Brennan, clerk

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