

**Yarmouth Water District  
Board of Trustees Meeting Minutes  
March 2, 2021 Tuesday @ 7:00 p.m.  
via ZOOM format**

**Roll Call:**

*Present:* Irving Felker, Jr, Chairman, William Taylor, Susan Krauss, Thomas Brennan, Andrew Walsh all via ZOOM

*Absent:* none

*Quorum present?* Yes

*Others Present:* Eric Gagnon, Superintendent, Emily Thomas, Recording Secretary all via ZOOM

**Proceedings:**

- *Meeting called to order @ 7:08 pm by Irving Felker*
- *On a motion by William Taylor and seconded by Susan Krauss, it was VOTED: To approve February 2, 2021 meeting minutes as written. (5-0)*

**Treasurer's Report**

March Financials

<u>Institution</u>	<u>Acct Number</u>	<u>Description</u>	<u>Amount</u>	<u>Maturity Date</u>
Cumberland County Federal Credit Union	51700-020	Submarine Main Depreciation Fund	\$15,324.88	Savings Acct
People's United Bank	100209564	Standpipe Maintenance	\$992.23	Savings Acct
People's United Bank	6491514417	Standpipe Maintenance, CD	\$744,311.21	CD 10/22/21
Bath Savings	185902	Contingency Fund	\$121,451.93	Savings Acct
People's United Bank	5667983945	Submarine Main Depreciation, CD	\$913,212.71	CD 10/22/21
People's United Bank	101020495	Water Resource Protection Fund	\$121,506.67	Savings Acct
Total Special Funds			\$1,916,879.63	

Supt Gagnon reported that two deposits were put into the submarine savings account in February because the January deposit was missed. On a motion by Susan Krauss, seconded by Thomas Brennan it was VOTED: *To approve Treasurer's Report as written. (5-0)*

The January and February disbursements were discussed briefly. On a motion by Andrew Walsh, seconded by Thomas Brennan it was VOTED: *To approve the January 2021 and February 2021 disbursements as written. (5-0)*

## Communications

- None to discuss.

## Old Business

- Cumberland Pit on Sweetser Road: Supt Gagnon reported that the lease was approved, and there was consent for signing with the town of Cumberland. A formal letter needs to be delivered to Bill Shane, and then it will move forward with closing.
- North Yarmouth Capital Improvement Projects, to hear a status report of the projects: Supt Gagnon reported the material bid for Sweetser Road was completed. The construction portion of the bid was closed about a week ago. Longchamps and Sons in Lisbon won the bid. All concerns from the planning board regarding the new booster pump station have been addressed and approval is set to happen in March.
- Solar Array Discussion: The presentation from last month was discussed and there was a motion to move forward with approval on the project reasonably promptly to ensure the available capacity is still there if the project moves forward. It was then discussed if waiting a year or two would be more beneficial depending on how long the infrastructure update will take. The board suggested checking with other solar development companies to compare approaches.

## New Business

- Annual Meeting: to be held next month, April 6th at 7:00. A draft audit will be sent out next week to the board members to have available for the annual meeting. A notice will be sent out and posted to the public in case anyone wants to attend. The Zoom meeting link will be sent out just before the meeting.

## Operations

- February 2021 Production Reports, Supt Gagnon reported a leak on North Road in Yarmouth, which was preceded by the fire on North Road. Approximately 1.8 million gallons were used that day between the fire, the break, and regular consumption. There was a discussion on how to prevent this from recurring in the future, but Supt Gagnon stated that only a low tank alarm would show if there is a pipe break, so water use alone won't show any leaks or breaks.
- Current Work:
  - North Road Main Repair, most of the crew came for the repair. The repair went well, enough trucks and equipment were there, and it went smoothly.
  - Reinsborough Well Pump: a coupling on the pump shaft is what caused the failure. The coupling split vertically in two spots. It is only 4 years old, so the manufacturer has been reached out to, but they have not been super helpful in diagnosing the problem.
  - Well Maintenance: Supt Gagnon reported more maintenance has been done at the wells recently; painting of the floors, tree trimming, and general housekeeping.
  - Regular monthly hydrant checks have been continuing.

## Other

- To consider going into executive session if necessary: Not needed.

At 8:23 p.m., on a motion by William Taylor, seconded by Thomas Brennan, it was VOTED: *To adjourn the regular monthly meeting. (5-0)*

Minutes submitted by:  
Emily Thomas, Recording Secretary

Minutes filed by:

Thomas Brennan, clerk