

**Yarmouth Water District
Board of Trustees Meeting Minutes
June 11, 2019, Tuesday @ 7:00 p.m.
Yarmouth Water District Office
181 Sligo Rd, Yarmouth, ME**

Roll Call:

Present: Irving Felker, Jr, Chairman, William Taylor, Susan Krauss, Stephen Gorden

Absent: Thomas Brennan

Quorum present? Yes

Others Present: Robert MacKinnon, Jr., Superintendent, Eric Gagnon, Asst. Superintendent, Linda Earley, Recording Secretary

Proceedings:

- *Meeting called to order at 7:01 p.m. by Irving Felker*
- *On a motion by Susan Krauss, seconded by William Taylor, it was VOTED: To approve May 2019 meeting minutes as amended. (3-0)*

Treasurer's Report

<u>Institution</u>	<u>Acct Number</u>	<u>Description</u>	<u>Amount</u>	<u>Maturity Date</u>
Peoples United Bank	100209807	1989 Debt Service Reserve		Closed
Peoples United Bank	100209564	Standpipe Maintenance, Savings	\$30,133.20	Savings Acct
Bath Savings	1019557436	Standpipe Maintenance, CD	\$ 555,154.77	CD 10/19/19
Bath Savings	185902	Contingency Fund	\$1,407.14	Savings Acct
Bath Savings	1019557428	Submarine Main Dep., CD	\$835,748.42	CD 10/19/19
Peoples United Bank	101020495	Water Resource Protection Fund	\$68,932.76	Savings Acct
		Total Special Funds	\$1,491,376.29	

Supt MacKinnon reported the following activity in May; the 1989 Debt Service Reserve account was closed, a bi-monthly deposit of just under \$15,000 was made to the Standpipe Maintenance, Savings account, withdrawal of \$263,000 for the Hillside Street project, and accrued interest in all accounts.

A new account is required per the Wyman Station contract to fund the Submarine Main replacement shortfall. Supt MacKinnon advised the Cumberland County Federal Credit Union offered the best rate with a tiered rate money market account. Trustees approved the account opening as per his recommendation. This will be a working savings account to hold the monthly contributions until such time as the larger CD is reinvested, similar to the strategy used for the Standpipe Maintenance Funds.

On a motion by William Taylor, seconded by Susan Krauss, it was VOTED: *To file the Treasurer's report for audit. (3-0)*

Communications

No communications to report.

Old Business

- MSAD 51 Proposal, update
Supt MacKinnon, Asst Supt Gagnon, Chairman Felker, and Matt Reynolds attended a workshop on May 21, 2019 with the North Yarmouth Selectmen. The public did not testify but the White Paper created by Supt MacKinnon was distributed. There was no action taken. Supt MacKinnon reported the Economic Development Committee is not in favor of the location.

New Business

- Hillside Street Project
Supt MacKinnon stated the project is complete and all in service. The project went very well and Storey Brothers was a good contractor to work with. The project cost of \$585,969 exceeding the budgeted \$543,179, about 8% over budget. The ledge removal portion was higher than expected. There were savings on the additional materials and the 5% contingency for engineering was not used. The District used \$33,000 in cash, mostly due to ledge, for the project. The District is waiting for the reimbursement for the bad piece of pipe from the distributor, about \$4,200.00.

Operations

- May 2019 Production Report
Supt MacKinnon distributed the May production reports. The usage is significantly below last year and the trend for the last 30 years. The cold wet spring could have contributed to the decrease in usage. On the upside, the well levels are increasing. Trustee Gorden was interested to know the average consumption per customer. Supt MacKinnon agreed and would compile the information.

Other

- Trucks

Supt MacKinnon reported the first of the 2 trucks will be picked up next week and is hopeful the second truck will be arriving shortly.

- Test wells

The project is complete and waiting for the survey data. Test well locations include; the Parkway at Bob Pierce Excavator, across from the Congregational Church, Skyline Farms, Parsons Road, and on our property. The results will be compiled once the survey data is complete.

- There is a big development starting soon in North Yarmouth, that will require a water main extension. The project includes one public fire hydrant, one private hydrant and 26 services. Each of the lots will utilize an advanced wastewater treatment system.
- Supt MacKinnon stated the standards have not been issued for the PFAS but expects there will be some in the near future.
- Executive session was not requested.

At 7:43 p.m., on a motion by Stephen Gorden, seconded by Susan Krauss, it was VOTED:
To adjourn the regular monthly meeting. (4-0)

Minutes submitted by:
Linda Earley, Recording Secretary

Minutes filed by:
Eric Gagnon, clerk

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